



Nevada Board for the Regulation of Liquefied Petroleum Gas
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Board Meeting Minutes August 19, 2022

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Bryan Milton			A			
Lacey Parrott	X		LP			
Jennifer Herz			X			Zoom
Mike Eriksen			X			Zoom
Karl Hahn						Not Present
David Klein		X				

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

1) Call to order

The meeting was called to order at 10:02 am by Bryan Milton, Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members:

- Bryan Milton – representing Industry
- Lacey Parrott – representing Rural Fire Service – Zoom
- Jennifer Herz – representing propane consumers of Nevada – Not Present
- Mike Eriksen – representing Industry – Zoom
- Karl Hahn - representing propane consumers of Nevada – Zoom
- David Klein - representing City Fire Service – Zoom

Staff:

- Rick Drake – Chief Inspector
- Mark Orr – Field Inspector - Zoom
- Katie Bavaro – Office Manager
- Phil Su - Deputy Attorney General – Zoom

Audience: Corey Sherlock – Interstate Propane - Zoom

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) ***For possible action** the approval disapproval/changes of the minutes of the 7/15/2022 meeting of the Board.

Motion: Lacey Parrott: Moved for approval of the minutes from the 7/15/2022 Board meeting as presented.
Second: David Klein
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

5) Board member comments.

Lacey Parrott -	No comment
Mike Eriksen -	Commented on whether there was any information on a propane tank “popping” off and starting a fire off the Mt. Rose Hwy. Mr. Drake had not heard anything and there was some discussion on how this type of incident is handled.
Karl Hahn -	No comment
David Klein -	No comment
Bryan Milton -	No comment

6) ***For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

A) **Class 1 Licenses**

There were none.

B) **Class 2B Licenses**

Mr. Drake noted that there is one Class 2A, which is an ownership change, and 10 Class 2B license applications, some new, ownership changes and modifications. All applications are in order and staff recommends approval.

Motion: David Klein: Motioned to approve item #6B item #1 Class 2A license and items #2-11 Class 2B licenses.
Second: Lacey Parrott
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. **Linde Gas & Equipment LLC**; 601 W Sunset Rd., Henderson NV 89011
2. **Hera Pheri, LLC dba: 7-Eleven #41354A**; 6460 Centennial Center Blvd., Las Vegas NV 89149

3. Circle K Stores, Inc. **Circle K #2622004**; 6145 W Cactus Ave., Las Vegas NV 89149
4. Midjit Market, Inc. dba: **Green Valley Grocery #74**; 4885 W Russell Rd., Las Vegas NV 89118
5. Speedee Mart Inc. dba: **Speedee Mart #129**; 3465 Volunteer Blvd. Ste 100, Henderson NV 89044
6. LV Petroleum LLC dba: **US Market Eastern**; 2424 E Russell Rd., Las Vegas NV 89120
7. Platinum Management Group 8 LLC; dba: **Z Mart 2**; 4380 S Decatur Blvd., Las Vegas NV 89103
8. Platinum Management Group 10 LLC dba: **Z Mart 3**; 5485 W Flamingo Rd., Las Vegas NV 89103
9. Platinum Management Group 6 LLC dba: **Z's Supermarket 2**; 4972 S Maryland Pkwy #15-20, Las Vegas NV 89119
10. Shivsai LLC dba: **7-Eleven #29963E**; 850 E Horizon Dr., Henderson NV 89015
11. Platinum Management Group 2 LLC dba: **Z Mart 5**; 4589 E Russell Rd., Las Vegas NV 89120

C) Class 3 Licenses

Mr. Drake relayed that there were 2 Class 3 license applications, and both are being withdrawn for being incomplete. Both missing insurance certs and 1 missing a COC.

D) Class 4 Licenses

There were none

E) Class 5 Licenses

There were none

7) Deputy Attorney General's comments.

Mr. Su had no comments at this time.

8) Staff Reports (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

Office Manager – Ms. Bavaro read her report and noted that there are 1867 licensees as of 07/31/2022 and 432 valid COC holders as of 7/31/2022. There were 5 COC exam administered in Carson City and 3 exams administered in Elko since the last meeting. Mr. Drake has the update on the software contract. Ms. Bavaro asked for a final count on the attendance for the NPDA Dinner to be held on Thursday September 15, 2022.

Field Inspector – Mr. Orr gave his report and commented that inspections are up to date and he has administered 8 COC exams since the last meeting Mr. Orr added that he and Ms. Bavaro conducted the first oral exam for the Mobile Food COC certification to 3 Wells Propane employees. Both Mr. Orr and Ms. Bavaro were pleased with the exam and results. Mr. Orr noted that the MFF Fail/Pass count for last month is Fail – 5 and Pass -7 adding that one of the passes was an LP Gas system that passed on the first try. Mr. Orr relayed that he has been nominated by the Las Vegas Fire & Rescue Staff for an award to be given at the annual awards ceremony on October 6, 2022. Mr. Orr believes it has to do with his work with the Food Trucks.

Chief Inspector – Mr. Drake read his report and noted that inspections are proceeding on schedule. There are no investigations/incidents to report at this time. Mr. Drake relayed to the Board the issues with Thentia regarding personnel changes etc. and that our new rep lives in Dayton. Hopefully within the next couple of months the Board should have a test program to evaluate. Mr. Klein added that this is not uncommon when working with new software and offered to help test it when the time comes. The other issue Staff is facing is finding an auditor for the upcoming audit due December 1, 2022. Our current contract with the auditor is up and Staff was notified that Mr. Macy had taken on some other projects and could not do the Board's audit. We were given some referrals and have had no success finding a firm that wants to do the audit.

Staff will give an update at the next meeting.

9) ***For possible action** the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Hahn noted that there are two months of Oversight Committee reports due to no reports last month. Mr. Hahn reported on both June and July noting that the interest earned on the CD was \$9.22 which was better than in the past.

Motion: Lacey Parrott: Motioned to approve both the June and July Oversight Committee Reports as presented.
Second: Mike Eriksen
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

Mr. Klein also presented two reports, one for June and the other for July. The June profit & loss was in line with the previous years. For the month of June there was a net loss of <\$3415.95>. The budget at 100% expired, the income came in at 98.9% and the expenses at 93.62% giving a net income for the year of \$22,352.61. The July profit and loss report showing a net income of \$5,332.39. The budget at 8% expired, there was a net income for the month of \$5,332.39.

Motion: Lacey Parrott: Motioned to approve both the June and July Profit and Loss reports as presented.
Second: Karl Hahn
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

10) Chairman's request for items to be included on the next agenda.

There is nothing new for the next agenda.

11) ***For possible action** the approval of Board members' compensation, Per Diem and travel expenses.

Motion: David Klein: Motioned to approve agenda item #11. Board members compensation, per diem and travel expenses.
Second: Lacey Parrott
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

12) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

13) ***Adjourn** – Adjourned at 10:46 am.