Nevada Board for the Regulation of Liquefied Petroleum Gas
Post Office Box 338 • Carson City, Nevada 89702
Phone: (775) 687-4890 • Fax: (775) 687-3956
www.nvlpgasboard.com • admin@nvlpgasboard.com

Board Meeting Minutes
July 17, 2026

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Bryan Milton						
Eric Smith						
Jennifer Herz						
Kyle Donahue						
David Klein						
Patrick Foley						

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Maggie Byrd

1) Call to order

The meeting was called to order at 10:00 am by Bryan Milton, Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members: Bryan Milton – representing Industry- *Present*
Eric Smith – representing Industry- *Present*
Jennifer Herz – representing propane consumers of Nevada – *Not Present*
Kyle Donahue - representing City Fire Service – *Zoom*
David Klein - representing propane consumers of Nevada- *Zoom*
Patrick Foley – representing Rural Fire Service - *Zoom*

Staff: Rick Drake – Chief Inspector-*Present*
Mark Orr – Field Inspector - *Zoom*
Maggie Byrd – Office Manager- *Present*
TBD– Deputy Attorney General – *Not Present*

Audience: *Scott Ross-Borealis Fuels*

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) *For possible action the approval disapproval/changes of the minutes of the 6/18/2026 meeting of the Board.

Motion:	Eric Smith: Motioned to approve the minutes of the 6/18/2026 meeting.
Second:	David Klein
Discussion:	None
In Favor:	Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed:	None

5) Board member comments.

Eric Smith- NPDA applied for a $10,000.00 grant from PERC for Mobile Food Facilities.
Kyle Donahue- No comment
David Klein- No comment
Patrick Foley – No comment

6) *For possible action CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

A) Class 1 Licenses

None

B) Class 2B Licenses

Mr. Drake noted that there are (5) Class 2B applications – Staff has reviewed the applications; all are in order. Staff recommends approval of all.

Motion:	David Klein: Motioned to approve #6B Class 2B licenses items #1-5.
Second:	Eric Smith
Discussion:	None.
In Favor:	Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed:	None

1. Aegis Aries, LLC, dba: 7-Eleven Store #29932C, 1011 E. Cheyenne Ave., N. Las Vegas, NV 89030
2. Platinum Management Group 13 LLC, dba: Z-Mart 5, 4805 E. Charleston, Las Vegas, NV 89104
3. Platinum Management Group 13 LLC, dba: Z-Mart 9, 714 N. Nellis Blvd., Las Vegas, NV 89110
4. Platinum Management Maryland LLC, dba: Rezerve Wine & Spirits 2, 10670 S. Maryland Pkwy, Henderson, NV 89013
5. WPLV LLC, dba: Winery Super Mart, 2301 Winery Rd., Pahrump, NV 89048

C) Class 3 Licenses

Mr. Drake noted that there are (1) Class 3 applications – Staff has reviewed the applications; all are in order. Staff recommends approval of all.

Motion: David Klein: Motioned to approve #6C Class 3A licenses items #1.

Second: Pat Foley
Discussion: None.
In Favor: Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed: None

1. Brunson Plumbing & Heating LLC, 1595 Avenue F, Ely, NV 89048

D) Class 4 Licenses

None

E) Class 5 Licenses

Mr. Drake noted that there are (1) Class 5 applications – Staff has reviewed the applications; all are in order. Staff recommends approval of all.

Motion: Eric Smith: Motioned to approve #6E Class 5 licenses items #1.
Second: Kyle Donahue
Discussion: None.
In Favor: Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed: None

1. Gemfield Resources LLC, Highway 95 MM22, Goldfield, NV 89013

7) Deputy Attorney General's comments.
Mr. Drake stated we don't have a DAG comment at this time.

8) Staff Reports (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

Office Manager – As of 7/17/26 we have 1974 total licensee's and 517 valid COC holders. 5 P&P updates. General information, we need updated biography information from Bryan and Jen. Mentioned needing a headshot and biography from Pat. Mrs. Byrd started a step-by-step operations manual as well as reached out to the Nevada State Treasury department to see about adding a credit card fee when processing credit card payments. Also, Mrs. Byrd asked who is coming for the NPDA conference.

Field Inspector – Mr. Orr read his report and commented that inspections for Area 3 are up to date. He administered 2 COC exams since our last meeting. No accident/investigations to report. General updates we did a couple of MFF meeting updates for the licensees. Mr. Orr talked about how he assisted the Calrk county Fuerza Regida Event.

Chief Inspector – Mr. Drake read his report and stated inspections for Areas 1 are on schedule. No accident/investigations. General updates, the website has been updated with current board members. Mr. Drake confirmed we got a report back from the Governors office that Jenny has been reappointed. Will have some changes to the P&P to vote on late in the meeting.

9) *For possible action the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Klein read the financial reports. Profit & Loss for July 2025 - June 2026, Income was $436, 929.54, total expenses $403.223.96 a net income of $33, 705.58. On the balance sheet our total assets are $356,864.01 and total liabilities and equity is $356,864.01 so we are in balance for the fiscal year. Moving on to the profit and loss budget vs actual 100% of the budget for 2026. We have a total income of $436,929.54 with a budget and allocation of $416,035.00 total expenses is $403,223.96 with a net income of $33,705.64.

<u>Motion</u>: Eric Smith: <u>Motioned to accept the financial reports.</u>
Second: Kyle Donahue
Discussion: None
In Favor: Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed: None

Mr. Smith read the oversight committee report. Everything matches and things looks good.
<u>Motion</u>: David Klein: <u>Motioned to accept the oversight committee report.</u>
Second: Kyle Donahue
Discussion: None
In Favor: Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed: None

10) Chairman's request for items to be included on the next agenda.

License fees & Credit card fees, Close out of books and submission to the auditor

11) *For possible action approval of proposed P&P change No. LPG-PP-26-01 thru LPG-PP-26-06
<u>Motion</u>: Eric Smith: <u>Motioned to accept the P&P changes.</u>
Second: Kyle Donahue
Discussion: None
In Favor: Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed: None

12) *For possible action the approval of Board members' compensation, Per Diem and travel expenses.

<u>Motion</u>: David Klein: <u>Motioned to approve the Board Members per diem and travel expenses as requested.</u>
Second: Pat Foley
Discussion: None
In Favor: Bryan Milton, Eric Smith, Kyle Donahue, David Klein, Patrick Foley
Opposed: None

13) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

None

14) *Adjourn – Adjourned at 10:43 am.