



Nevada Board for the Regulation of Liquefied Petroleum Gas

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Application for Modification of a Licensed Installation

1. Read all instructions carefully. **The Board desires to provide courteous and timely service to all applicants. To maximize its efficiency and the level of service, the Board will process complete applications only.** A complete application includes all applicable supporting documents and fees. The Board will not act as your agent in gathering information or supporting documents necessary for the consideration of your application. Incomplete applications will be returned to you.
2. **Please type or print in ink when completing this form.**
3. **Make sure the application is properly signed.**
4. **Include all plans and specifications.**

SECTION 1 – TYPE OF MODIFICATION

- Type 1: Any replacement of equipment with equipment of a like kind or lesser quantity. (e.g. replacing a 500 gal. liquid dispenser serviced by company “A” with a 500 gal. liquid dispenser serviced by company “B”, replacing a 1000 gal. liquid dispenser with a 500 gal. liquid dispenser)
- Type 2: Any modification of an installations size, use, location or any modification that requires the approval of a professional engineer licensed pursuant to chapter 625 of the NRS. (e.g. replacing a 500 gal. horizontal liquid dispenser with a 500 gal. vertical liquid dispenser, moving a 500 gal. horizontal liquid dispenser to a new location on the licensees property, replacing a 500 gal. liquid dispenser with a 1000 gal. liquid dispenser)

Type 1 modifications must be approved by the **Board staff** prior to the commencement of work.

Type 2 modifications must be approved by the **Board** prior to the commencement of work. The Board requires the original application be received in the Board office by 5:00 PM, 11 days prior to a meeting to be included on the agenda for that meeting. A schedule of Board meetings can be located at the Board office or on the Board website.

SECTION 2 – FEES

Application Fee: An application fee will be required for each modified installation.

Application fee: \$ 70.00
(Amount Enclosed)

SECTION 3 – LICENSEE OF INSTALLATION

Licensee Name: The name of the person or business who holds the license for the installation.

Physical Address: The physical address is the address where the licensed LP-Gas equipment is physically located.

Licensee Name: _____

Physical Address: _____
(Street Address)

(City)

(State)

(Zip)

License No.: _____ Phone No.: _____

Contact Person: _____ Email: _____

SECTION 4 – LICENSEE PERFORMING MODIFICATIONS

Licensee: The name of the person or business licensed by this Board that will be performing the modifications to the installation.

Licensee: _____

License No.: _____ Phone No.: _____

Contact Person: _____ Email: _____

SECTION 5 – EQUIPMENT OWNER

Equipment Owner: List the name of the licensed person or business that owns the LP-Gas dispensation and/or storage equipment located at this business (e.g. – dispensing station, cylinder exchange cabinets, storage containers, etc.)

Equipment Owner: _____ Phone No.: _____

SECTION 6 – PLANS AND SPECIFICATIONS

Detailed plans and specifications of any modification to an existing installation must be submitted to the Board for approval prior to any commencement of work. Plans must detail the equipment being installed in relation to property lines, buildings, streets, sidewalks, overhead power lines, all utility easements, emergency electrical shutoff switch, etc. All plans must give details of how the installation will be protected from vehicle traffic.

Any vertical LP-Gas container that is designed to be self-supporting by the use of steel supports requires a concrete footing. Plans for the required footing must be approval by a Nevada engineer licensed pursuant to chapter 625 of the NRS. The container installation must be able to withstand the anticipated wind and seismic forces at the installation location. The engineer who approves these plans must be aware of the soil conditions at the proposed installation location. This will require a separate soil compaction study be performed by a company that is licensed to do so. The same requirement applies for concrete piers or steel skids designed to support a horizontal container over 2000 gallon water capacity.

Other installations may also require approval by a licensed Nevada engineer. Contact the Board office if you are unsure if your installation requires such approval.

Include a copy of all plans and specifications for your proposed installation. All plans submitted that are approved by an engineer as required above must be the original “wet stamped” plans.

SECTION 7 – DESCRIPTION OF PROPOSED MODIFICATIONS

Provide a detailed description of the proposed modification to the installation (attach a separate sheet if necessary).

SECTION 8 – DECLARATION AND AUTHORIZED SIGNATURE

The applicant agrees that all modifications to the above mentioned installation will conform to all regulations and requirements currently adopted by the Board.

The applicant understands that this application will be classified as a public record and will be available for inspection by the public.

Signature Requirements: The licensee, or their representative, performing the modifications **must** sign this application.

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

Executed on _____
(date)

(signature)

(title)

(print name)

FOR OFFICE USE ONLY – DO NOT WRITE IN THIS SPACE

Received

Processed By: _____

Inspectors Approval