



Nevada Board for the Regulation of Liquefied Petroleum Gas  
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## Board Meeting Minutes January 20, 2023

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Bryan Milton			A			
Lacey Parrott		X	A			
Jennifer Herz			X			Zoom
Mike Eriksen	X					Zoom
Karl Hahn						Not Present
David Klein			X			Zoom

**NOTE:** This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

**1) Call to order**

The meeting was called to order at 10:04 am by Bryan Milton, Chairman

**2) Self introduction. (Members, staff and guests, including persons on the telephone)**

Board members:  
 Bryan Milton -- representing Industry  
 Lacey Parrott -- representing Rural Fire Service - Zoom  
 Jennifer Herz -- representing propane consumers of Nevada -- Zoom  
 Mike Eriksen -- representing Industry -- Zoom  
 Karl Hahn - representing propane consumers of Nevada -- Zoom  
 David Klein - representing City Fire Service - Zoom

Staff:  
 Rick Drake -- Chief Inspector  
 Mark Orr -- Field Inspector - Zoom  
 Katie Bavaro -- Office Manager  
 Phil Su - Deputy Attorney General -- Zoom  
 Sam Taylor -- Deputy Attorney General

Audience: Eric Smith – Nevada Propane Dealers Association

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) **\*For possible action** the approval disapproval/changes of the minutes of the 11/29/2022 meeting of the Board.

Motion: David Klein: Motioned to approve the minutes from the 11/29/2022 Board meeting as presented.

Second: Jennifer Herz

Discussion: None

In Favor: Lacey Parrott, Jennifer Herz, Mike Eriksen, David Klein, Karl Hahn and Bryan Milton

Opposed: None

5) Board member comments.

Lacey Parrott -	No comment
Jennifer Herz -	No comment except there is a lot of snow
Mike Eriksen -	Complaints against Class 1 Operators with customers out of gas can be a possible safety issue. Will be addressed in the Chief's Report There was an incident in Wells involving a fire.
Karl Hahn -	Governor asking for reduction in regulations by the Board. Will be addressed in the Chief's Report
David Klein -	No comment
Bryan Milton -	No comment

6) **\*For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

#### A) Class 1 Licenses

Mr. Drake relayed that there is one Class 1B application out of Idaho. It is an ownership change. Application is in order and Staff recommends approval.

Motion: Mike Eriksen: Motioned to approve item #6A Class 1B item #1.

Second: David Klein

Discussion: Mr. Milton wanted to know if new owners are compliant. Yes.

In Favor: Lacey Parrott, Jennifer Herz, Mike Eriksen, David Klein, Karl Hahn and Bryan Milton

Opposed: None

1. **Parkland USA Corporation**; 411 Overland Ave, Burley ID 83318

## B) Class 2B Licenses

Mr. Drake noted that there are (4) Class 2B applications. Staff has reviewed the applications, all are in order. Staff recommends approval of all.

**Motion:** David Klein: Motioned to approve item #6B Class 2A & Class 2B item #1-4.  
**Second:** Karl Hahn  
**Discussion:** None  
**In Favor:** Lacey Parrott, Jennifer Herz, Mike Eriksen, David Klein, Karl Hahn and Bryan Milton  
**Opposed:** None

1. 41270, Inc. dba: 7-Eleven #41270A; 255 E Craig Rd., N Las Vegas NV 89030
2. Midjit Market, Inc. dba: **Green Valley Grocery #88**; 8870 S Durango Dr., Las Vegas NV 89113
3. Tractor Supply Company West LLC dba: **Tractor Supply Company #2471**; 6658 Sky Pointe Dr, Las Vegas NV 89131
4. Silver Crossing LLC dba: **Silver Crossing Gas Station**; 2900 Nevada Ave, Silver Springs NV89429

## C) Class 3 Licenses

There were none.

## D) Class 4 Licenses

Mr. Drake reported that there are (5) Class 4 applications. All are ownership changes for Tractor Supply Company. All applications are in order and Staff recommends approval of all.

**Motion:** Lacey Parrott: Motioned to approve item #6D Class 4 licenses items #1-5.  
**Second:** Karl Hahn  
**Discussion:** None  
**In Favor:** Lacey Parrott, Jennifer Herz, Mike Eriksen, David Klein, Karl Hahn and Bryan Milton  
**Opposed:** None

1. Tractor Supply Company West LLC dba: **Tractor Supply Company #1753**; 2035 E William St., Carson City NV 89701
2. Tractor Supply Company West LLC dba: **Tractor Supply Company #2200**; 900 E Hwy 372, Pahrump NV 89048
3. Tractor Supply Company West LLC dba: **Tractor Supply Company #1822**; 1645 SR 88, Minden NV 89423
4. Tractor Supply Company West LLC dba: **Tractor Supply Company #2274**; 451 E Prater Way, Sparks NV 89431
5. Tractor Supply Company West LLC dba: **Tractor Supply Company #2465**; 9060 S Rainbow Blvd., Las Vegas NV 89139

## E) Class 5 Licenses

There were none

## 7) Deputy Attorney General's comments.

Mr. Su introduced the new DAG, Samuel Taylor and briefly touched on the Executive Order regarding regulations and the reporting of streamlining regulations and the removal of 10 regulations prior to May 2023. Mr. Su relayed that there is a freeze on new regulations. There was some discussion on possible ramifications. Mr. Drake thanked Mr. Su for sitting in on some recent depositions.

**8) Staff Reports** (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

**Office Manager** – Ms. Bavaro read her report and noted that there are 1857 licensees as of 12/31/2022 and 424 valid COC holders as of 12/31/2022. There were no COC exam administered since the last meeting. Mr. Drake has the update on the software contract. Ms. Bavaro attended a training sponsored by PERS (PERIS) for the new program going live for the Board in March and was signed up for Fiscal Note training on 1/19/2023.

**Field Inspector** – Mr. Orr gave his report and commented that inspections are up to date and there were no COC exams administered since the last meeting. Mr. Orr noted that he was not notified of any MFF Fail/Pass count for last month. Mr. Orr has been invited to the Southern Nevada Environmental Task Force Meeting on May 10 and will report on that in the May 2023 Board meeting.

**Chief Inspector** – Mr. Drake read his report and noted that inspections are proceeding on schedule. Mr. Drake spoke with Mr. Soriano at Wells Propane regarding potential Fire Training. There have been a few meetings with Thentia and the software appears to be progressing with a go live date towards the end of February. There was a lengthy discussion on the issues two suppliers are having keeping their customers supplied with propane. Staff has been fielding several calls for the past few weeks of customers either out of propane or dangerously low on propane. Mr. Drake has been in contact with Mr. Dave Fogerson, Nevada's Emergency Manager and Homeland Security Chief, regarding possible extension of the suspension of the drivers hours. In regards to the report required by the Governor's office regarding simplifying the licensing application process, the Board's applications are pretty simple already. Mr. Drake will continue to work on the draft report. There was more discussion on the emergency status of propane delivery and keeping a clear path to the container. Mr. Drake made it clear that there have been no other issues with other propane suppliers throughout the State. These issues are isolated to two companies.

**9) \*For possible action** the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Hahn read his reports for November and December Oversight Reports. Mr. Hahn entertained any questions.

**Motion:** David Klein: Motioned to approve the Oversight Committee Report for November and December as presented by Mr. Hahn.

**Second:** Jennifer Herz

**Discussion:** None

**In Favor:** Lacey Parrott, Jennifer Herz, Mike Eriksen, David Klein, Karl Hahn and Bryan Milton

**Opposed:** None

Mr. Klein read the November report noting a negative net income of -\$17,046.39 for the month of November. The budget has about 42% expended with income at 41.09% and expenses at 36.75% giving the Board a net year to date income of \$ 17,975.56 and that the net income for the year is in line with multiple years past. Mr. Klein read the December report noting a negative net income of -\$2669.98 also in line with years past. With 50% of the budget expending, the income is at 46.69% and expenses at 43.01%, giving the Board a net income of \$15,238.08. Year after year the numbers may vary but the percentages are about the same.

Motion: Jennifer Herz: Motioned to approve the November and December Profit and Loss reports as presented.  
Second: Karl Hahn  
Discussion: None  
In Favor: Lacey Parrott, Jennifer Herz, Mike Eriksen, David Klein, Karl Hahn and Bryan Milton  
Opposed: None

10) Chairman's request for items to be included on the next agenda.

There are no new items for the February meeting.

11) \*For possible action the approval of Board members' compensation, Per Diem and travel expenses.

Motion: David Klein: Motioned to approve the Board members compensation, per diem and travel expenses.  
Second: Jennifer Herz  
Discussion: None  
In Favor: Lacey Parrott, Jennifer Herz, Mike Eriksen, David Klein, Karl Hahn and Bryan Milton  
Opposed: None

12) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

Mr. Hahn talked about putting a discussion item on the solutions to the propane delivery issues. Mr. Drake reiterated that it is two suppliers having issues and the liability to allow other companies to fill other supplier's tanks is huge. It was noted that public input would be valuable in this situation.

13) \*Adjourn – Adjourned at 11:45 am.

