



Nevada Board for the Regulation of Liquefied Petroleum Gas
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Board Meeting Minutes August 20, 2021

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Mike Eriksen			X			Zoom
Lacey Parrott		X				Zoom
Bryan Milton			AM			
Karl Hahn	X					Zoom
David Klein			X			Zoom
Jennifer Herz						Not Present

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Rick Drake

1) Call to order

The meeting was called to order at 1:06 pm by Bryan Milton, Acting Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members:
 Mike Eriksen – representing Industry – *Zoom*
 Lacey Parrott – representing Rural Fire Service - *Not Present*
 Bryan Milton – representing Industry
 Karl Hahn - representing propane consumers of Nevada – *Zoom*
 David Klein - representing City Fire Service – *Zoom*
 Jennifer Herz – representing propane consumers of Nevada – *Not Present*

Staff:
 Rick Drake – Chief Inspector
 Eric Smith – Director of Education and Code Development
 Mark Orr – Field Inspector - *Zoom*
 Katie Bavaro – Office Manager
 Peter Keegan – Deputy Attorney General
 Michelle Briggs – Chief Deputy Attorney General - *Zoom*

Audience: Steve Olsen – Energy Transfer - *Zoom*
Paul Peterson – Churros 101 - *Zoom*
Scott Ritchey – Energy Transfer - *Zoom*

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

Mr. Peterson had concerns about his equipment not being UL listed and not compliant. Mr. Smith noted that no action can be taken on this issue and suggested Mr. Peterson come up with a plan to make equipment compliant. Mr. Smith will be down in Las Vegas next week and he and Mr. Orr will review the plan.

Mr. Peterson left the meeting at 1:17pm

4) ***For possible action** the approval/disapproval/changes of the minutes of the 07/16/2021 meeting of the Board.

Motion: Mike Eriksen: Motioned to approve the minutes from the 07/16/2021 Board meeting.
Second: Karl Hahn
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

5) Board member comments.

Mike Eriksen -	No comment
Karl Hahn -	No comment
David Klein -	No comment
Bryan Milton -	No comment

Item #6E was taken out of order

6) ***For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

E) Class 5 Licenses

Mr. Drake relayed that this licensee will be installing a 90,000 gallon tank to inject Butane into gasoline products. All documents have been received and the application is in order. Staff recommends approval. There are representatives on the meeting if the Board has any questions.

Motion: David Klein: Motioned to approve item #6E Class 5 licenses item #1 Sunoco Partners.
Second: Karl Hahn
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. Sunoco Partners Marketing & Terminals L.P.; 5049 N Sloan Ave., Las Vegas NV 89115

Mr. Ritchey left the meeting at 1:20 pm and Mr. Olsen left the meeting at 1:24 pm

A) Class 1 Licenses

Mr. Drake reported that High Sierra Gas was bought out by Golden Bears Propane. The application is in order and Staff recommends approval. At this time there is no Nevada storage.

Motion: Karl Hahn: Motioned to approve item #6A Class 1 license item #1.
Second: Mike Eriksen
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. Golden Bears Propane, LLC dba: **High Sierra NV LLC**; 73769 S Delleker Rd., Portola CA 96122

B) Class 2B Licenses

Mr. Drake reported that Staff has reviewed all the applications and found them in order. Staff recommends approval of all.

Motion: Karl Hahn: Motioned to approve item #6B Class 2B licenses item #1-5.
Second: Mike Eriksen
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. 38301, Inc. dba: 7-Eleven #38301; 3005 Boulder Hwy, Henderson NV 89011
2. Anant Enterprises, Inc. dba: 7-Eleven #32649C; 9300 S Eastern Ave., Henderson NV 89074
3. Asees Enterprises, Inc. dba: 7-Eleven #24832D; 589 W Pacific Ave., Henderson NV 89015
4. BSAG, Corp. dba: 7-Eleven #19220E; 710 Baring Blvd, Sparks NV 89434
5. WFS Mart LLC dba: Go Mart; 1755 Sutro St., Reno NV 89512

C) Class 3 Licenses

Mr. Drake relayed that there is one Class 3A license. Staff has reviewed the application and COC and found them both in order. Staff recommends approval.

Motion: David Klein: Motioned to approve item #6C Class 3A license item #1.
Second: Karl Hahn
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. Guillen Heating Cooling & Refrigeration LLC; 111 E Mesquite Blvd., #3, Mesquite NV 89027

D) Class 4 Licenses

Mr. Drake relayed that the Class 4 license for UHaul is a modification for moving the vertical dispenser to a different location on the property. The application and all documents are in order and Staff recommends approval.

Motion: Karl Hahn: Motioned to approve item #6D Class 4 license item #1.

Second: Mike Eriksen
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. **U-Haul Company of Nevada**; 2671 N Las Vegas Blvd., N Las Vegas NV 89030

Item #6E was taken out of order

7) Deputy Attorney General's comments.

Mr. Keegan reported that today was his last day with the AG's office. He commented that this is a great Board and the Propane Industry is lucky to have it. Mr. Keegan introduced the Chief Deputy Attorney Michelle Briggs.

8) Staff Reports (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

Office Manager – Ms. Bavaro read her report and noted that there are 1848 licensees as of 07/31/2021 and 406 valid COC holders as of 7/31/2021. There were no COC exams administered since the last meeting. Ms. Bavaro has started gathering information for this year's audit and will meet with the Auditor on Tuesday August 31, 2021 for the physical portion of the audit. All invoices for last year have been received and the books will be closed for FY 2020-21.

Field Inspector – Mr. Orr gave his report and noted that inspections are on schedule and up to date. There were 15 COC exams administered since the last meeting. Mr. Orr has been spending time with the Licensees who will be performing the mobile food facility inspections as well as going over the guidebook and inspection forms.

Director of ECD – Mr. Smith reported that a training class was held for the Carson City, Reno, Sparks and Truckee Meadows Fire Inspectors on how to inspect a Mobile Food Facility on July 21, 2021 with 20 in attendance. The same training will be held for the Clark County Fire Inspectors on August 25th & 26th, 2021 for approximately 50 of their inspectors. An additional training will be held for the Las Vegas, Henderson and North Las Vegas Fire and a training for the Mobile Food Facility gas system inspectors the same days in the afternoon. The CETP 4.2 class was held on August 3-4 with 6 students and a CETP 4.3 class will be held on August 17-18 with 8 registrants. Mr. Smith reviewed all the code book meetings and deadlines.

Chief Inspector – Mr. Drake read his report and noted that inspections for areas 1 & 2 are a bit behind but will resume next week. Former Board Inspector Gary Nelson passed away on July 17, 2021. A Celebration of Life is set for August 25, 2021. Staff will be looking into making some changes to the regulations.

9) *For possible action the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Hahn gave his report and noted that the Board is doing great. Mr. Hahn also noted that the CD earned \$9.07 in interest on the \$185,000 in the account to show the perspective. There was 1 account over 30 days which has since been paid.

Motion: Mike Eriksen: Moved to approve the Oversight Committee Report.

Second: David Klein
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

Mr. Klein reviewed the financial reports. The profit and loss report for the month shows a net income of \$6,270.70. With the budget year 8% expired, income is at 10.65% and expenses at 10.9%. There was a net income loss of <\$1, 048.99> which could be attributed to a late billing by the Attorney General's office. As long as the Board continues as usual, the budget will even itself out.

Motion: Karl Hahn: Motioned to approve the financial reports.
Second: Mike Eriksen
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

10) *For possible action – to determine whether to move forward with an Interlocal Agreement to prove LP-Gas meters on behalf of Weights and Measures.

Mr. Drake started discussions by noting that the Board needs to decide whether or not to move forward. There were ongoing discussions and it was noted that there is no benefit to the Board or Industry consumers. Mr. Smith gave a history of this item and Board members and other Staff offered their opinions. It was decided not to move forward. Mr. Drake will notify Ms. Matijevich.

Motion: Karl Hahn: Motioned to not pursue meter proving with the Dept. of Agriculture – Weights and Measures.
Second: Mike Eriksen
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

11) Chairman's request for items to be included on the next agenda.

There were no new items.

12) *For possible action the approval of Board members' compensation, Per Diem and travel expenses.

Motion: Karl Hahn: Motioned to approve Board members compensation, per diem and travel expenses.
Second: David Klein
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

13) Public comment. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

14) *Adjourn -- Meeting was adjourned at 2:09 pm.

