



Nevada Board for the Regulation of Liquefied Petroleum Gas
 Post Office Box 338 • Carson City, Nevada 89702
 Phone: (775) 687-4890 • Fax: (775) 687-3956
 www.nvlpgasboard.com • admin@nvlpgasboard.com

Board Meeting Minutes October 21, 2022

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Bryan Milton			BN			
Lacey Parrott			X			Zoom
Jennifer Herz			X			Zoom
Mike Eriksen			X			Zoom
Karl Hahn			X			Zoom
David Klein			X			Zoom

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

1) Call to order

The meeting was called to order at 10:03 am by Lacey Parrott, Vice Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members: Bryan Milton – representing Industry - *joined meeting at 10:18 am*
 Lacey Parrott – representing Rural Fire Service - *Zoom*
 Jennifer Herz – representing propane consumers of Nevada – *Zoom*
 Mike Eriksen – representing Industry – *Zoom*
 Karl Hahn - representing propane consumers of Nevada – *Zoom*
 David Klein - representing City Fire Service - *Zoom*

Staff: Rick Drake – Chief Inspector
 Mark Orr – Field Inspector - *Zoom*
 Katie Bavaro – Office Manager
 Phil Su - Deputy Attorney General – *Zoom*

Audience: Carlos Flores – The Fud Trailer – *Zoom – joined the meeting at 10:17 am*

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) *For possible action the approval disapproval/changes of the minutes of the 9/16/2022 meeting of the Board.

Motion: Mike Eriksen: Moved for approval of the minutes from the 9/16/2022 Board meeting as presented.
Second: David Klein
Discussion: None
In Favor: David Klein, Karl Hahn, Mike Eriksen, Jennifer Herz and Lacey Parrott
Opposed: None

5) Board member comments.

David Klein -	Commented that the all types of fuel prices will be increasing.
Karl Hahn -	Questioned if there were any snow issues. None
Mike Eriksen -	No comment
Jennifer Herz -	No comment
Lacey Parrott -	No comment

6) *For possible action CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

B) Class 2B Licenses

Mr. Drake noted that there are (7) Class 2B license applications. All applications are in order and staff recommends approval.

Motion: David Klein: Motioned to approve item #6B Class 2B item #1-7.
Second: Jennifer Herz
Discussion: None
In Favor: David Klein, Karl Hahn, Mike Eriksen, Jennifer Herz and Lacey Parrott
Opposed: None

1. JWS Venture LLC dba: **Short Line Express Market #18**; 7485 S Rainbow Blvd, Las Vegas NV 89139
2. Family Dollar Inc. dba: **Family Dollar #1259**; 1875 W Williams Ave., Fallon NV 89406
3. MEQ BD LLC dba: **Roam N Shop (Blue Diamond)**; 4415 Blue Diamond Rd., Las Vegas NV 89139
4. MEQ BD LLC dba: **Roam N Shop (Rainbow)**; 10130 S Rainbow Blvd, Las Vegas NV 89178
5. MEQ BD LLC dba: **Roam N Shop (Lake Mead)**; 3910 E Lake Mead Blvd., Las Vegas NV 89115
6. Dhaliwal Enterprises 4 Inc. dba: **MLK Arco AM PM**; 1570 W Cheyenne Ave., N Las Vegas NV 89032
7. Washoe Valley Inc. dba: **Washoe Valley**; 3205 Eastlake Blvd., New Washoe City NV 89704

C) Class 3 Licenses

Mr. Drake relayed that there were 2 Class 3 license applications. Application are in order and Staff recommends approval of both.

Motion: David Klein: Motioned to approve item #6C Class 3 licenses items #1-2.
Second: Karl Hahn
Discussion: None
In Favor: David Klein, Karl Hahn, Mike Eriksen, Jennifer Herz and Lacey Parrott
Opposed: None

1. **Fix It Rick Mobile RV Repair LLC;** 946 Cordone Ave, Reno NV 89502
2. **Trending Group dba: The Fud Trailer;** 1700 N Boulder Hwy, Henderson NV 89011

D) Class 4 Licenses

Mr. Drake noted that there are (2) Class 4 applications however item #2 – Preferred RV Resort Owners is being withdrawn for being incomplete. Item #2 has been reviewed and in order and Staff recommends approval.

Motion: Jennifer Herz: Motioned to approve item #6D Class 4 licenses item #1.
Second: Karl Hahn
Discussion: None
In Favor: David Klein, Karl Hahn, Mike Eriksen, Jennifer Herz and Lacey Parrott
Opposed: None

1. **Grind Mode 3 LLC dba: Chevron of Amargosa;** 5317 E Hwy 95, Amargosa Valley NV 89020

E) Class 5 Licenses

There were none

7) Deputy Attorney General's comments.

Mr. Su commented that he will be representing Mr. Drake and Mr. Smith with the subpoena for the Delta Saloon incident.

8) Staff Reports (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

Office Manager – Ms. Bavaro read her report and noted that there are 1875 licensees as of 09/30/2022 and 432 valid COC holders as of 9/30/2022. There were 4 COC exam administered since the last meeting, 2 in Carson City and 2 exams administered in Elko. Mr. Drake has the update on the software contract. Ms. Bavaro has been working with the new auditor and believes they have all the information necessary to report their findings at the November 18, 2022 Board meeting.

Field Inspector – Mr. Orr gave his report and commented that inspections are up to date and he has administered 12 COC exams since the last meeting. Mr. Orr noted that the MFF Fail/Pass count for last month is Fail – 4 and Pass -6 adding that there will be another Expo on November 10, 2022.

Mr. Orr is pleased with way things are going with the Food Trucks and the meeting regarding the Expo was attended by the all licensees who will be performing inspections at the Expo.

Chief Inspector – Mr. Drake read his report and noted that inspections are proceeding on schedule. There was an incident in Gardnerville involving a fire with tar equipment but after investigating found that propane was not the cause of the fire. Mr. Drake and Mr. Smith received subpoenas regarding the Delta Saloon incident. A video deposition will be held either the last week of November or first week of December.

Mr. Milton joined the meeting at 10:18 am.

9) *For possible action the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Hahn read his report noting that things look great and entertained any questions.

Motion: David Klein: Motioned to approve the Oversight Committee Report as presented by Mr. Hahn.
Second: Jennifer Herz
Discussion: None
In Favor: David Klein, Karl Hahn, Mike Eriksen, Jennifer Herz, Bryan Milton and Lacey Parrott
Opposed: None

Mr. Klein read his report noting a net income of \$1,760.58 for the month of September. The budget has about 25% expended with income at 27.92% and expenses at 21.14% giving the Board a net year to date income of \$28,071.96. Budget is looking good and nothing out of the ordinary is jumping out.

Motion: Jennifer Herz: Motioned to approve the Profit and Loss reports as presented.
Second: Mike Eriksen
Discussion: None
In Favor: David Klein, Karl Hahn, Mike Eriksen, Jennifer Herz, Bryan Milton and Lacey Parrott
Opposed: None

10) Chairman's request for items to be included on the next agenda.

The Board's annual audit for 2021-22

11) *For possible action the approval of Board members' compensation, Per Diem and travel expenses.

Motion: David Klein: Motioned to approve item #11 Board members compensation, per diem and travel expenses.
Second: Karl Hahn
Discussion: None
In Favor: David Klein, Karl Hahn, Mike Eriksen, Jennifer Herz, Bryan Milton and Lacey Parrott
Opposed: None

12) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

Mr. Klein spoke to Mr. Drake regarding the tar trucks and the operating temperature also noting that incidents like what happened in Gardnerville were not unusual. Also addressed Mr. Orr in that maybe this type of operation should be brought up to the Fire Department in regards to inspections. Mr. Milton questioned whether or not this is the Board's jurisdiction.

13) *Adjourn – Adjourned at 10:36 am.