



Nevada Board for the Regulation of Liquefied Petroleum Gas
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Board Meeting Minutes July 15, 2022

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Bryan Milton			BM			
Lacey Parrott	X					Zoom
Jennifer Herz						Not Present
Mike Eriksen			X			Zoom
Karl Hahn			X			Zoom
David Klein		X				Zoom

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

1) Call to order

The meeting was called to order at 10:04 am by Lacey Parrott, Vice Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members:
 Bryan Milton – Not Present
 Lacey Parrott – representing Rural Fire Service – Zoom
 Jennifer Herz – representing propane consumers of Nevada – Zoom
 Mike Eriksen – representing Industry – Not Present
 Karl Hahn - representing propane consumers of Nevada – Zoom
 David Klein - representing City Fire Service – Zoom

Staff:
 Rick Drake – Chief Inspector
 Mark Orr – Field Inspector - Zoom
 Katie Bavaro – Office Manager
 Phil Su - Deputy Attorney General - Zoom

DUE TO POSSIBLE QUORUM ISSUES ITEMS # 4, 6, 9 & 11 WERE TAKEN OUT OF ORDER

4) *For possible action the approval disapproval/changes of the minutes of the 6/17/2022 meeting of the Board.

Motion: Karl Hahn: Moved for approval of the minutes from the 6/17/2022 Board meeting.
Second: Jennifer Herz
Discussion: None
In Favor: David Klein, Karl Hahn, Jennifer Herz & Lacey Parrott
Opposed: None

6) *For possible action CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

A) Class 1 Licenses

There were none.

B) Class 2B Licenses

Mr. Drake noted that there were 2 new applications, 1 ownership change and 2 modifications. All applications have been reviewed by Staff and appear to be in order. Staff recommends approval of all.

Motion: David Klein: Motioned to approve item #6B Class 2B licenses # 1-5.
Second: Jennifer Herz
Discussion: None
In Favor: David Klein, Karl Hahn, Jennifer Herz & Lacey Parrott
Opposed: None

1. Grocery Geeks, Inc. dba: **Grocery Outlet Bargain Market**; 7 Dayton Village Pkwy, Dayton NV 89403
2. Circle K Stores, Inc. dba: **Circle K #2709551**; 3220 N Pecos Rd., N Las Vegas NV 89139
3. KMAM & GK, LLC dba: **7-Eleven #21039F**; 3685 S Maryland Pkwy, Las Vegas NV 89169
4. 7-Eleven Inc. dba: **7-Eleven #32224C**; 5576 Boulder Hwy, Las Vegas NV 89122
5. Maverik, Inc. dba: **Maverik #560**; 3922 Hwy 50 E, Carson City NV 89701

D) Class 4 Licenses

Mr. relayed that Oasis Las Vegas RV Resort is moving the location of the dispenser to another spot on the property. This application has been reviewed by Staff and appears to be in order. Staff recommends approval.

Motion: David Klein: Motioned to approve #6D Class 4 licenses item # 1.
Second: Jennifer Herz
Discussion: None
In Favor: David Klein, Karl Hahn, Jennifer Herz & Lacey Parrott
Opposed: None

1. **Oasis Las Vegas RV Park**; 2711 W Windmill, Las Vegas NV 89123

E) Class 5 Licenses

There were none.

9) ***For possible action** the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board’s existing and/or new accounts and other items related to the Board’s finances.

There were no financial reports presented for this meeting.

11) ***For possible action** the approval of Board members’ compensation, Per Diem and travel expenses.

Motion: Karl Hahn: Motioned to approve Board members compensation, per diem and travel expenses.
 Second: David Klein
 Discussion: None
 In Favor: David Klein, Karl Hahn, Jennifer Herz & Lacey Parrott
 Opposed: None

ITEMS # 3, 5, 7, 8 10, 12 & 13 WERE TAKEN OUT OF ORDER

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

5) Board member comments.

David Klein -	No comment
Jennifer Herz -	No comment
Karl Hahn -	No comment
Lacey Parrott -	Ms. Parrott commented on the live fire training presented by Mr. Drake & Mr. Smith at the NFSA Fire Conference in Virginia City. Mr. Milton was present as well and provided the propane. The event was a good one which provided a lot of experience and was represented well by the Propane Industry.

7) **Deputy Attorney General’s comments.**

Mr. Su had no comments at this time.

8) **Staff Reports** (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor’s Office, NRS, NAC, and P & P changes in progress.)

Office Manager – Ms. Bavaro read her report and noted that there are 1873 licensees as of 06/30/2022 and 400 valid COC holders as of 6/30/2022. There was 1 COC exam administered in Carson City since the last meeting. Mr. Drake has the update on the software contract. In general, Mr. Smith has retired and Ms. Bavaro explained the absence of financial reports noting that the Wells Fargo Bank Statement had not been received in a timely manner. Reports for both June and July will be presented at the August meeting.

Field Inspector – Mr. Orr gave his report and commented that inspections are up to date and he has administered 12 COC exams since the last meeting. Mr. Orr noted that the MFF Fail/Pass count for last month is Fail – 7 and Pass -10. Mr. Orr relayed that Ibarra’s Mobile Kitchen built 32 MFF last month for rentals based in the Las Vegas area. Mr. Orr also relayed that he had the opportunity to provide MFF training to staff at Wells Propane.

Chief Inspector – Mr. Drake read his report and noted that inspections are proceeding on schedule. There are no investigations/incidents to report at this time. Ms. Bavaro received a call from Thentia and has not heard back. Staff is still hoping for a “Go Live” date of July 18, 2022. The NAC changes that were approved back in 2019 should be codified in September of this year.

10) Chairman’s request for items to be included on the next agenda.

There is nothing new for the next agenda.

12) Public comment. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

13) *Adjourn -- *Meeting was adjourned at 10:22 am.*