



Nevada Board for the Regulation of Liquefied Petroleum Gas
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Board Meeting Minutes January 15, 2021

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Mike Eriksen			X			Zoom
Lacey Parrott			LR			
Bryan Milton						Not Present
Karl Hahn	X					Zoom
David Klein			X			Zoom
Jennifer Herz		X				Zoom

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

1) Call to order

The meeting was called to order at 1:00 pm by Bryan Milton, Acting Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members: Mike Eriksen – representing Industry – *Zoom*
 Lacey Parrott – representing Rural Fire Service – *Trouble logging in*
 Bryan Milton – representing Industry
 Karl Hahn - representing propane consumers of Nevada – *Zoom*
 David Klein - representing City Fire Service – *Zoom*
 Jennifer Herz – representing propane consumers of Nevada – *Zoom*

Staff: Rick Drake – Chief Inspector
 Eric Smith – Director of Education and Code Development
 Mark Orr – Field Inspector - *Zoom*
 Katie Bavaro – Office Manager
 Peter Keegan – Deputy Attorney General – *Zoom*

Audience: Doug Mann – Makeen Energy – Zoom
Travis Joyner – Patriot Energy – Zoom
Ray Maynes – Hunt Propane - Zoom

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) ***For possible action** the approval/disapproval/changes of the minutes of the 12/18/2020 meeting of the Board.

Motion: David Klein: Moved to accept the minutes from the 12/18/2020 Board meeting.
Second: Jennifer Herz
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein, Jennifer Herz & Bryan Milton
Opposed: None

5) Board member comments.

Mike Eriksen -	No comment
Karl Hahn -	No comment
David Klein –	No comment
Jennifer Herz –	No comment
Bryan Milton -	No comment

6) ***For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

A) Class 1 Licenses

Mr. Drake noted that there is one application for Patriot Energy, Travis Joyner is on the meeting for any questions, which is the old Yellow Cab taxi yard. All the cathodic protection has been tested and upgraded. Application appears to be in order and Staff recommends approval. Mr. Klein questioned who else was in the yard now. For the record Executive Limousine occupies only part of the property. Mr. Drake commented that this is a new start-up company but people not new to the propane industry.

Motion: Mike Eriksen: Motioned to approve item #6A Class 1A license for Patriot Energy.
Second: Karl Hahn
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein, Jennifer Herz & Bryan Milton
Opposed: None

1. **Patriot Energy LLC; 3950 W Tompkins, Las Vegas NV 89103**

B) Class 2B Licenses

Mr. Drake relayed that this location was newly built a few months ago. Application is in order and Staff recommends approval.

Motion: Karl Hahn: Motioned to approve item #6B Class 2B license for Love's of Nevada.
Second: Jennifer Herz
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein, Jennifer Herz & Bryan Milton
Opposed: None

1. Love's of Nevada LLC dba: **Love's Travel Stop #797**; 3550 W Winnemucca Blvd, Winnemucca NV 89445

C) Class 3 Licenses

There were none.

D) Class 4 Licenses

Mr. Drake reported that this application is for All New Equipment and a representative is on the meeting if any of the Board members has any questions. Application is in order and Staff recommends approval.

Motion: Karl Hahn: Motioned to approve #6D Class 4 licenses item #1.
Second: Jennifer Herz
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein, Jennifer Herz & Bryan Milton
Opposed: None

1. NAS Investments LLC dba: **All New Equipment**; 465 S Rock Blvd., Sparks NV 89431

E) Class 5 Licenses

There were none.

7) Deputy Attorney General's comments.

Mr. Keegan had no comment at this time.

8) Staff Reports (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

Office Manager – Ms. Bavaro gave her report and noted that there are 1842 licensees as of 12/18/2020 and 391 valid COC holders. There were no COC exams administered since the last meeting. The state mileage has changed from 0.575 to 0.56.

Field Inspector – Mr. Orr gave his report and noted that inspections are resuming for part of area 2 and all of area 3 as scheduled. No COC exams have been administered since the last meeting. Mr. Mann's company, Makeen Energy LLC, is taking over the old Pinnacle Propane plant in Pahrump. He is on the meeting if Board members have any questions.

Director of ECD – Mr. Smith gave his report and noted that not much has changed this month. CETP Training could be starting but he is waiting to see what is happening with COVID. There is a new 30A code book available. Mr. Drake noted that there was a recall on Mr. Smith’s vehicle and an appointment has been made to have it fixed.

Chief Inspector – Mr. Drake read his report and noted his inspections are finished for areas 1 & 2 and will inspect the new licensees once the equipment is installed. No weather issues have plagued the area to date. The Legislative Session will begin on Monday February 1, 2021. As reported in the last meeting, Staff met with a software company for a demo which looks promising and has a better pricing structure. Mr. Smith noted that this software is Cloud based and the licensees and public will have access to our data. Pricing is per licensee with no per user cost. Staff will be receiving references to follow up on and will report back to the Board next month.

9) *For possible action the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board’s existing and/or new accounts and other items related to the Board’s finances.

Mr. Hahn commented that the Board is doing great with no obvious problems. Mr. Hahn read his report and noted that there were no accounts over 30 days and the CD has rolled over with a new maturity date of June 15, 2021.

Motion: David Klein: Motioned to approve the Oversight Committee Report for October.
Second: Mike Eriksen
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein, Jennifer Herz & Bryan Milton
Opposed: None

Mr. Klein reviewed the financial reports noting that this is a normal trend for this time of year. The net loss for the month of December is <-\$7,629.27>. With 50% of the year expired, income is at 44.06% and expenses at 42,51%, which is about what is to be expected, with a net income of \$6,538.38. The budget is neat and trim and looks good and is consistent over the years.

Motion: Jennifer Herz: Motioned to approve the P&L statements.
Second: Karl Hahn
Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein, Jennifer Herz & Bryan Milton
Opposed: None

10) Chairman’s request for items to be included on the next agenda.

With the Legislature coming into session, a Legislative update will be added as an item for discussion. There is nothing at this time that affects the Board.

11) *For possible action the approval of Board members’ compensation, Per Diem and travel expenses.

Mr. Smith noted again the mileage rates have changed and are in your binder.

Motion: David Klein: Motioned to approve Board members compensation, per diem and travel expenses.
Second: Karl Hahn

Discussion: None
In Favor: Mike Eriksen, Karl Hahn, David Klein, Jennifer Herz & Bryan Milton
Opposed: None

12) Public comment. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

Mr. Eriksen noted that his application for re-appointment to the Board is now in the Governor's office. Mr. Mann gave an overview of Makeen Energy LLC and what is involved. Start-up will be in March 2021 and the application will be on the February agenda.

13) *Adjourn -- *Meeting was adjourned at 1:45 pm.*

