



Nevada Board for the Regulation of Liquefied Petroleum Gas
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Board Meeting Minutes June 16, 2023

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Bryan Milton			BM			
Lacey Parrott			X			Zoom
Jennifer Herz		X				Zoom
Mike Eriksen						Not Present
Karl Hahn	X					Zoom
David Klein			X			Zoom

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

1) Call to order

The meeting was called to order at 10:01 am by Bryan Milton, Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members:
 Bryan Milton – representing Industry
 Lacey Parrott – representing Rural Fire Service - *Zoom*
 Jennifer Herz – representing propane consumers of Nevada – *Not Present*
 Mike Eriksen – representing Industry – *Zoom*
 Karl Hahn - representing propane consumers of Nevada – *Zoom*
 David Klein - representing City Fire Service - *Zoom*

Staff:
 Rick Drake – Chief Inspector
 Mark Orr – Field Inspector - *Zoom*
 Katie Bavaro – Office Manager
 Sam Taylor – Deputy Attorney General – *Not Present*

Audience: Luis Infante – Gasflow Solutions LLC

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) ***For possible action** the approval disapproval/changes of the minutes of the 5/19/2023 meeting of the Board.

Motion: David Klein: Motioned to approve the minutes from the 05/19/2023 meeting.

Second: Karl Hahn

Discussion: None

In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton

Opposed: None

5) Board member comments.

Lacey Parrott-	No comment
Mike Eriksen -	Need a correction to the agenda taking off the “Covid” reference
Karl Hahn -	Requested snow removal information. Snow is melting fast and causing flooding
David Klein -	No comment
Bryan Milton -	No comment

6) ***For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

A) Class 1 Licenses

There were none.

B) Class 2B Licenses

Mr. Drake noted that there are (8) Class 2B applications. Staff has reviewed the applications; all are in order. Staff recommends approval of all.

Motion: David Klein: Motioned to approve item #6B Class 2B licenses items #1-8.

Second: Karl Hahn

Discussion: None

In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton

Opposed: None

1. Subhash Joshi LLC dba: **Mata Hardware**; 6370 Mae Anne #2, Reno NV 89523
2. Family Dollar LLC dba: **Family Dollar #12076**; 4297 E Bonanza Rd, Las Vegas NV 89110
3. Family Dollar LLC dba: **Family Dollar #12844**; 4266 S Durango Rd, Las Vegas NV 89147
4. Family Dollar LLC dba: **Family Dollar #11828**; 2985 E Sahara Ave., Las Vegas NV 89104
5. GSJS Corp. dba: **7-Eleven #24461D**; 1665 N Virginia St., Reno NV 89503

6. Prav and Ash, Inc. dba: **7-Eleven #15478G**; 4880 Boulder Hwy, Las Vegas NV 89121
7. **Patriot Propane LLC**; 1105 Main St., Panaca NV89042
8. Skye Bridge, LLC dba: **Ace Hardware (Rainbow)**; 3665 S Rainbow Blvd. #100, Las Vegas NV 89103

C) Class 3 Licenses

Mr. Drake relayed that Staff has reviewed this application, with the applicant having a valid COC, Staff recommends approval.

Motion: Lacey Parrott: Motioned to approve item #6C Class 3E license items #1.
Second: Mike Eriksen
Discussion: There was a question as to whether Mr. Infante has any plans to expand to Las Vegas. Yes.
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. **Gasflow Solutions LLC**; 731 E Glendale Ave, Sparks NV 89431

D) Class 4 Licenses

Mr. Drake reported that there are (15) Class 4 applications. The bulk of the applications are ownership changes for United Rentals. Staff has reviewed the applications and recommends approval of all.

Motion: David Klein: Motioned to approve item #6D Class 4 licenses items #1-15.
Second: Kar Hahn
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

1. Tractor Supply Company West LLC dba: **Tractor Supply (Mesquite)**; 1310 W Pioneer Blvd., Mesquite NV 89027
2. **Power Trip Rentals LLC**; 5490 Cameron St., Las Vegas NV 89101
3. **Patriot Propane LLC**; 1105 Main St., Panaca NV 89042
4. Love's Travel Stops and Country Stores, Inc. dba: **Love's Travel Stop #891**; 1563 US Hwy 93, Jackpot NV 89825
5. Love's Travel Stops and Country Stores, Inc. dba: **Love's Travel Stop #857**; 1170 Hwy 95, Tonopah NV 89049
6. **Country's Sunflower LLC**; 1 Wilhoyt Ln, Yerington NV 89447
7. Cal Nev Ari RV Park LLC dba: **Cal Nev Ari RV Park**; 2 Spirit Mountain Rd, Cal Nev Ari NV 89039
8. United Rentals (North America), Inc. dba: **United Rentals (1785)**; 1785 W Bonanza Rd, Las Vegas NV 89106
9. United Rentals (North America), Inc. dba: **United Rentals (1825)**; 1825 W Bonanza Rd, Las Vegas NV 89106
10. United Rentals (North America), Inc. dba: **United Rentals (Alexander)**; 2902 E Alexander Rd, N Las Vegas NV 89030
11. United Rentals (North America), Inc. dba: **United Rentals (Dean Martin)**; 5915 Dean Martin Dr, Las Vegas NV 89118
12. United Rentals (North America), Inc. dba: **United Rentals (Sunset)**; 777 W Sunset Rd, Henderson NV 89011
13. United Rentals (North America), Inc. dba: **United Rentals (G'ville)**; 1247 Hwy 395, Gardnerville NV 89410
14. United Rentals (North America), Inc. dba: **United Rentals (Virginia)**; 3750 N Virginia St., Reno NV 89506
15. Virgin River Food Mart dba: **Virgin Valley Food Mart**; 200 Mesa Blvd., Mesquite NV 89027

E) Class 5 Licenses

There were none.

7) Deputy Attorney General's comments.

Mr. Taylor was not present.

8) Staff Reports (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

Office Manager – Ms. Bavaro read her report and noted that there are 1854 licensees as of 05/31/2023 and 436 valid COC holders as of 05/31/2023. There were (2) COC exams administered since the last meeting in Carson City. Mr. Drake has the update on the software contract. The final draft budget for FY 2023-24 will be discussed in item #10.

Field Inspector – Mr. Orr gave his report and commented that inspections are up to date and there was (1) COC exam administered since the last meeting. With Mr. Infante in the audience, Mr. Orr wanted to note that he came down the last LV Food Truck Expo and will be taking that mentality to the North. Mr. Orr appreciates his efforts. Mr. Orr also reported a 30,000 gallon Soy Bean Oil spill. The Southern Nevada Environmental Safety Task Force likes what the Board is doing with Mobile Food Facilities and invited Mr. Orr to join the group.

Mr. Infante left the meeting at 10:18 am

Chief Inspector – Mr. Drake read his report. Mr. Drake gave an update on the Legislative Session and is unclear whether or not the Board will be under the Dept. of Business and Industry's purview. Staff will continue to monitor the Governor's Executive Orders and update the Board when necessary. There was some discussion on these issues.

9) *For possible action the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Hahn read the Oversight Committee Report and stated that the CD has matured and that it will roll over automatically. It will be interesting to see what interest was earned during this period. Everything looks good and there was nothing out of line.

Motion: Mike Eriksen: Motioned to approve the Oversight Committee Report.
Second: David Klein
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

Mr. Klein read the financial reports noting that the net income for the month of May was \$2,968.45. The budget is in balance and 92% has now expired. Income is at 89.57% with expenses at 80.02% giving the Board a net income to date of \$39,534.31. All reports look good which is to be expected this time of year.

Motion: Karl Hahn: Motioned to approve the financial reports as presented.
Second: Mike Eriksen
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

10) For discussion – Proposed budget for FY 2023-24

Mr. Drake reported that the draft budget presented is overall the same as last month with only about a 3%

increase over last year's budget. PEBP still has not reported the increases for next binennium so there may still be some small changes. The software is disappointing and the inspection portal has not even been started. It appears that this is not a priority for Thentia. There was some discussion on whether or not to keep the software.

Motion: Lacey Parrott: Motioned to approve the budget as presented.
Second: Karl Hahn
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

Mr. Hahn started a discussion on increasing the Board's reserves.

11) *For possible action – Employee evaluation for the Chief Inspector.

The Board members submitted their evaluations and gave their comments on Mr. Drake's performance for the past year. The overall score was 3.93.

12) Chairman's request for items to be included on the next agenda.

The annual NPDA conference to be held September 13 & 14, 2023 at the Grand Sierra Resort in Reno.

13) *For possible action the approval of Board members' compensation, Per Diem and travel expenses.

Motion: Lacey Parrott: Motioned to approve item Board Members compensation and travel expenses.
Second: Karl Hahn
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

14) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

Mr. Drake noted that Mr. Smith has set the CETP schedule and it is set to begin July 11-12. Mr. Milton relayed the issues he had been having with his employees.

15) *Adjourn – Adjourned at 11:05 am.

