



Nevada Board for the Regulation of Liquefied Petroleum Gas  
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## Board Meeting Minutes April 16, 2021

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Mike Eriksen			X			Zoom
Lacey Parrott						Not Present
Bryan Milton			BM			
Karl Hahn		X				Zoom
David Klein			X			Zoom
Jennifer Herz	X					Zoom

**NOTE:** This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

**1) Call to order**

The meeting was called to order at 1:03 pm by Bryan Milton, Acting Chairman

**2) Self introduction. (Members, staff and guests, including persons on the telephone)**

Board members: Mike Eriksen – representing Industry – Zoom – joined meeting at 1:07 pm  
 Lacey Parrott – representing Rural Fire Service - Zoom  
 Bryan Milton – representing Industry  
 Karl Hahn - representing propane consumers of Nevada – Zoom  
 David Klein - representing City Fire Service – Zoom  
 Jennifer Herz – representing propane consumers of Nevada – Zoom

Staff: Rick Drake – Chief Inspector  
 Eric Smith – Director of Education and Code Development  
 Mark Orr – Field Inspector - Zoom  
 Katie Bavaro – Office Manager  
 Peter Keegan – Deputy Attorney General

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) **\*For possible action** the approval/disapproval/changes of the minutes of the 03/19/2021 meeting of the Board.

Motion: Karl Hahn: Motioned to approve the minutes from the 03/19/2021 Board meeting.  
Second: Lacey Parrott  
Discussion: None  
In Favor: Lacey Parrott, Jennifer Herz, David Klein, Karl Hahn, Mike Eriksen and Bryan Milton  
Opposed: None

5) Board member comments.

Lacey Parrott- No comment  
Jennifer Herz – No comment  
David Klein – No comment  
Karl Hahn - No comment  
Mike Eriksen - No comment  
Bryan Milton - No comment

6) **\*For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

**A) Class 1 Licenses**

There were none.

**B) Class 2B Licenses**

Mr. Drake relayed that there are 4 ownership changes and 1 new application, All applications are in order and Staff recommends approval.

Motion: Jennifer Herz: Motioned to approve item #6B Class 2B licenses item #1-15.  
Second: David Klein  
Discussion: None  
In Favor: Lacey Parrott, Jennifer Herz, David Klein, Karl Hahn, Mike Eriksen and Bryan Milton  
Opposed: None

- 1. Boulder 38760, Inc. dba: 7-Eleven #38760; 1025 Boulder City Pkwy, Boulder City NV 89005
- 2. Psandhu Enterprises, Inc. dba: 7-Eleven #27700C; 5110 S Maryland Pkwy, Las Vegas NV 89119
- 3. LS&I, LLC dba: 7-Eleven #26627D; 3501 E Bonanza Rd., Las Vegas NV 89110
- 4. Spirit Kings 7, Inc. dba: 7-Eleven #22581C; 3085 S Virginia St., Reno NV 89502
- 5. Figgy Mary LLC; 2083 Fremont St., Las Vegas NV 89101

### C) Class 3 Licenses

Mr. Drake reported that there is one Class 3B license for National Indoor RV Center. The application and COC is in order and Staff recommends approval.

**Motion:** David Klein: Motioned to approve item #6C Class 3B license item #1.  
**Second:** Jennifer Herz  
**Discussion:** None  
**In Favor:** Lacey Parrott, Jennifer Herz, David Klein, Karl Hahn, Mike Eriksen and Bryan Milton  
**Opposed:** None

1. NIRVC-NV LLC dba: **National Indoor RV Centers**; 4640 Nexus Way, Las Vegas NV 89115

### D) Class 4 Licenses

There were none.

### E) Class 5 Licenses

There were none.

### 7) Deputy Attorney General's comments.

Mr. Keegan had no comments at this time.

**8) Staff Reports** (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

**Office Manager** – Ms. Bavaro gave her report and noted that there are 1853 licensees as of 03/31/2021 and 411 valid COC holders. There were 4 COC exams administered since the last meeting, 2 in Carson City and 2 in Elko. Ms. Bavaro noted that the Workers Comp Audit was completed with no variance in the payroll.

**Field Inspector** – Mr. Orr gave his report and noted that inspections are on schedule and up to date. There were 6 COC exams administered since the last meeting. Mr. Orr conducted an on-site training on a bypass valve adjustment on a dispenser.

**Director of ECD** – Mr. Smith gave his report and noted the CETP training is moving forward. He will be holding various trainings including the dispenser class with Mr. Orr in May in Las Vegas and training on food trucks in Las Vegas as well. Mr. Smith gave an update on NFPA 58 new chapters for the food trucks which will eventually spin off into their own code book. There is a few months between more NFPA meetings. Mr. Smith questioned whether or not Mr. Eriksen has heard anything from the Governor's office on his Board re-appointment. Mr. Eriksen has not.

**Chief Inspector** – Mr. Drake read his report and noted that the Public Utilities Commission held a seminar in which Mr. Smith gave a very informative presentation. Staff is monitoring bill drafts and there are a few that could impact Title 54 Boards and Commissions that Staff will continue to follow. Spring is here and there has been no incidents to report due to winter weather.

**9) \*For possible action** the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Hahn gave his report and noted that all is well and there are no problems to report. There was one account over 30 days and the CD will mature June 2021. All backup is stored in the cloud.

Motion: Mike Eriksen: Moved to approve the Oversight Committee Report.  
Second: Lacey Parrott  
Discussion: None  
In Favor: Lacey Parrott, Jennifer Herz, David Klein, Karl Hahn, Mike Eriksen and Bryan Milton  
Opposed: None

Mr. Klein reviewed the financial reports noting that the income is about the same as last year at this time. Reviewing the profit and loss for the Month of March there was a net income of \$4,012.19. The budget is in balance and with 75% of the budget expired income is at 67.82% and expenses at 65.18%. There is a net income of \$11,126.63 for the fiscal year through March 31, 2021.

Motion: Karl Hahn: Motioned to approve the financial reports.  
Second: Jennifer Herz  
Discussion: None  
In Favor: Lacey Parrott, Jennifer Herz, David Klein, Karl Hahn, Mike Eriksen and Bryan Milton  
Opposed: None

**10) Review the proposed budget for FY 2021-22.**

Mr. Drake gave an overview of the budget changes for the new fiscal year including replacing the Field Inspectors vehicle by trading in both the Explorer and the 2011 F-150 truck now being used by Mr. Orr. Mr. Drake gave an overview of the vehicle pricing. Mr. Hahn suggested that we may want to replace the vehicle prior to the CD renewal if the funds were not available. Mr. Smith mentioned that when considering which vehicle to purchase should consider Staff's current needs. The budget could need to be adjusted since Staff has not received any increases for the retirement or health care as yet. At this time there is about a ½% increase from last year's budget to the proposed budget.

**11) Discussion – 2021 legislative session items that may affect the Board, LP-Gas dealers, or LP-Gas consumers.**

Mr. Eriksen commented that AB 380, the discontinuance of propane by the year 2050, did not pass through committee and has failed as written and voiced congratulations to the Industry for their voices against the bill. There was some discussion on converting/removing carbon and at some point should be put on the agenda.

**12) Chairman's request for items to be included on the next agenda.**

Items # 10 & 11 will remain on the agenda.

**13) \*For possible action the approval of Board members' compensation, Per Diem and travel expenses.**

Mr. Smith noted again the mileage rates have changed and are in your binder.

Motion: Lacey Parrott: Motioned to approve Board members compensation, per diem and travel expenses.  
Second: David Klein  
Discussion: None

In Favor: Lacey Parrott, Jennifer Herz, David Klein, Karl Hahn, Mike Eriksen and Bryan Milton  
Opposed: None

17) Public comment. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

18) \*Adjourn -- *Meeting was adjourned at 1:57 pm.*