



Nevada Board for the Regulation of Liquefied Petroleum Gas  
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## Board Meeting Minutes February 18, 2022

Board Member	1st	2nd	Aye	Nay	Abs	Reason
Mike Eriksen			X			Zoom
Lacey Parrott		X				Zoom
Bryan Milton			M			
Karl Hahn			X			Zoom
David Klein	X					Zoom
Jennifer Herz			X			Zoom

**NOTE:** This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

### 1) Call to order

The meeting was called to order at 1:04 pm by Bryan Milton, Acting Chairman

### 2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members:  
 Mike Eriksen – representing Industry – Zoom  
 Lacey Parrott – representing Rural Fire Service – Zoom  
 Bryan Milton – representing Industry  
 Karl Hahn - representing propane consumers of Nevada – Zoom  
 David Klein - representing City Fire Service – Zoom  
 Jennifer Herz – representing propane consumers of Nevada – Zoom

Staff:  
 Rick Drake – Chief Inspector  
 Eric Smith – Director of Education and Code Development  
 Mark Orr – Field Inspector - Zoom  
 Katie Bavaro – Office Manager  
 Alexander Quagge - Deputy Attorney General

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

4) **\*For possible action** the approval disapproval/changes of the minutes of the 1/21/2022 meeting of the Board.

Motion: Mike Eriksen: Moved for approval of the minutes from the 1/21/2022 Board meeting.  
Second: Jennifer Herz  
Discussion: None  
In Favor: Mike Eriksen, Lacey Parrott, Karl Hahn, David Klein, Jennifer Herz and Bryan Milton  
Opposed: None

5) Board member comments.

Mike Eriksen -	No comment
Lacey Parrott -	Apologized for being inaccessible due to her schedule
Karl Hahn -	No comment
David Klein -	No comment
Jennifer Herz -	No comment
Bryan Milton -	No comment

6) **\*For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

**A) Class 1 Licenses**

There were none.

**B) Class 2B Licenses**

Mr. Drake reported that there is 1 Class 2B application. Staff has reviewed the application and found it to be in order. Staff recommends approval.

Motion: David Kelin: Motioned to approve item #6B #1.  
Second: Karl Hahn  
Discussion: None  
In Favor: Mike Eriksen, Lacey Parrott, Karl Hahn, David Klein, Jennifer Herz and Bryan Milton  
Opposed: None

1. 38645, LLC dba: 7-Eleven #38645A; 2421 Losee Rd., N Las Vegas NV 89030

**C) Class 3 Licenses**

There were none.

#### D) Class 4 Licenses

Mr. Drake noted that there are 2 Class 4 applications. Staff has reviewed the applications and found them in order. Staff recommends approval of all.

Motion: Karl Hahn: Motioned to approve item #6D Class 4 licenses item #1-2.  
Second: Jennifer Herz  
Discussion: None  
In Favor: Mike Eriksen, Lacey Parrott, Karl Hahn, David Klein, Jennifer Herz and Bryan Milton  
Oppose: None

1. A1 Fuel Stop dba: **Santa Rosa Station**; 3335 State Route 290, Winnemucca NV 89445
2. 55 McDermitt Crude LLC dba: **Conoco/Rodeway Inn**; 55 US Hwy 95, McDermitt NV 89421

#### E) Class 5 Licenses

There were none.

#### 7) Deputy Attorney General's comments.

Mr. Quagge had no comment.

**8) Staff Reports** (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

**Office Manager** – Ms. Bavaro read her report and noted that there are 1879 licensees as of 1/31/2022 and 377 valid COC holders as of 1/31/2022. There were no COC exams administered since the last meeting. Mr. Drake has the update on the software contract.

**Field Inspector** – Mr. Orr gave his report and commented that inspections are up to date and he has administered 10 COC exams since the last meeting. There was no training to report. Mr. Orr also reported that he has received his new truck and has 111 miles on it to date.

**Director of ECD** – Mr. Smith had nothing to report on training. The NFPA Technical Committee had a vote on a temporary amendment for electric vehicles to have a charging station near propane tank or other fuel tanks. The amendment was voted down but will be addressed in NFPA 58. There is a meeting in 3 months. Nevada's Weights and Measures is getting involved in a study regarding the accurate filling of propane cylinders. The Board is not involved but Staff has volunteered their services if necessary.

**Chief Inspector** – Mr. Drake read his report and noted that inspections are progressing. Mr. Drake gave an update on the software contract in that Staff has had one meeting and is scheduled for another 2/23/2022. No snow incidents have been reported.

**9) \*For possible action** the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board's existing and/or new accounts and other items related to the Board's finances.

Mr. Hahn gave his report and noted that there are no problems to report as of 2/16/2022. There were no accounts over 30 days and everything is looking good. Mr. Hahn entertained any questions.

Motion: David Klein: Moved to accept the Oversight Committee Report as reported by Mr. Hahn.  
Second: Lacey Parrott  
Discussion: None  
In Favor: Mike Eriksen, Lacey Parrott, Karl Hahn, David Klein, Jennifer Herz and Bryan Milton  
Opposed: None

Mr. Klein reviewed the financial reports. There is a net loss of <-8154.94> for the month of January which is a bit different from last year. With 58% of the budget expired, income is at 53.99% and expenses coming in at 53.56% giving the Board a net income of \$1933.31 which is down from last year. Mr. Klein commented on some of the items but noted that this is a clean budget.

Motion: Karl Hahn: Moved for approval of the financial reports as reported by Mr. Klein.  
Second: Lacey  
Discussion: None  
In Favor: Mike Eriksen, Lacey Parrott, Karl Hahn, David Klein, Jennifer Herz and Bryan Milton  
Opposed: None

10) Chairman's request for items to be included on the next agenda.

Election of Board Officers.

11) **\*For possible action** the approval of Board members' compensation, Per Diem and travel expenses.

Motion: Karl Hahn: Motioned to approve Board members compensation, per diem and travel expenses as requested.  
Second: Lacey Parrott  
Discussion: None  
In Favor: Mike Eriksen, Lacey Parrott, Karl Hahn, David Klein, Jennifer Herz and Bryan Milton  
Opposed: None

12) Public comment. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

There were none.

13) **\*Adjourn** -- *Meeting was adjourned at 1:29 pm.*